

909 12th Street, Suite 200
 Sacramento, California 95814
 (916) 447-7063: fax (916) 447-7052



SACRAMENTO REGIONAL EMERGENCY FOOD AND SHELTER BOARD

Jurisdictions 0824-00; 0938-00; 0816-00; 0670-00; 0650-00

MINUTES

Date; Time and Location: July 25, 2011, 10:30 AM, United Way

Members Present:	Representing:
Donna Mobley	United Way
Ligaya Hattari	CIMC
Verna Catalano	The Salvation Army, Sacramento
Yasmin Hichborn	El Dorado County
Jeff Johnson	Love INC
Cindy Sherwood-Green	SETA
Rebecca Pfeifle	Yolo County
Lou Weintraub	Jewish Federation
Beth White	Catholic Charities
Members Absent	Representing:
Suzanne Hammer	Sacramento Co. Dept. of Human Assistance
Csilla Csiszar	Placer County
John Krintz	Safe Ground
Nancy Vickers	American Red Cross
Staff Present:	Representing:
Alan Lange	Community Services Planning Council
Others Present	Representing
Tom Stanko	St. Vincent de Paul – Roseville
Suzi deFosset	The Gathering Inn
Matt Huckabay	The Center for Violence Free Relationships
Michelle Coleman	PEACE for Families
Mark Orth	SAEHC
Marshall Graves	Sacramento Food Bank and Family Services
Elnor Tillson	Traveler's Aid
Rick Pryor	WEAVE
David Loya	Lazarus Project

Advocate for homeless in attendance? ☒ Yes ☐ No

Thanks to The United Way for the use of the meeting room.

Agenda Item	Discussion	Action
Call to Order and Introductions	The meeting was called to order. Self-introductions were made.	No action.
Approve Meeting Notes	Notes from the April 25 meeting were reviewed and approved by the Local Board.	>M/S (Yasmin/Beth) to approve the April 25 meeting notes; approved.
Approve Phase 29 Funding Allocations	County allocations were announced by the National Board: the county allocations have been cut by approximately 30%, as compared to Phase 28. Because of the severity of the reduction, the Local Board recommended that no new agencies be added to the funded roster for Phase 29 (assuming allocation requests exceed allocation availability). The Local Board then applied across the board cuts to the preliminary funding levels that had been developed assuming near-flat funding. Recommended funding levels were presented to attendees and public comments were sought. The Local Board proceeded to approve the funding allocations.	>M/S (Jeff/Verna) to approve allocations for El Dorado County; approved. >M/S (Verna/Cindy) to approve allocations for Placer County; approved. >M/S (Cindy/Jeff) to approve funding allocations for Sacramento County; approved; Beth, Ligaya, and Verna abstain. >M/S (Jeff/Beth) to approve funding allocations for Yolo County; approved; Ligaya abstains.
Phase 29 Spending Periods	The Board took public comment on whether the Phase 29 spending periods should remain as they are: October – September for Placer, Sacramento, and Yolo Counties; January through December for El Dorado and Alpine Counties. Due to the late award, the Board could also extend the spending period through December of 2011. This action would make Phase 29 a 15 month spending period for providers in these counties. Comments were accepted, with proponents from both sides stating their preference. The Local Board voted to extend the spending period through December 2011.	M/S (Cindy/Jeff) to extend the Phase 29 spending period in Placer, Sacramento, and Yolo Counties to December 31, 2011; approved; Verna, Beth, Lou, and Jeff abstain. (Spending period will be from October 1, 2010 – December 31, 2011.
Phase 29 Process Timeline	The Local Board Plan will be submitted to the National Board by July 27. The National Board must then approve the plan and will release funding to providers, accordingly. Contracts will be sent out within the week. Providers should send them back in as soon as possible. Provider payments will be made in two installments, as they have in year's past. As soon as first payments are received, providers should be prepared to submit second payment requests.	
Phase 28 Final Report	The Local Board received notice that three agencies had Phase 28 Final Report compliance issues. Two of the agency's issues have already been resolved; one agency is waiting on additional information about what is needed to resolve the situation. Staff will continue to work with the National Board and provider agency to remedy the compliance issue as soon as possible.	
Next Meeting	August 23, 9am. Location to be determined.	
Adjourn		Meeting adjourned.

